

Position	Essential Qualification	Desirable	Essential Experience	Job responsibilities
Staff Nurse-ART	B.Sc. Nursing. OR GNM Candidate must be registered in State nursing council.	Community candidates from HIV infected and affected as well as key communities.	The candidate should be computer literate with working knowledge of MS office, usage of Internet and electronic mail. Engagement with key populations and affected communities at field level,	(All SACS, district and facility level staff will work in accordance to the operational and technical guidelines of NACO issued from time to time focussing on but not limited to the following activities) ☐ Perform all paramedical functions of the centre as per requirement and support medical officers in patient consultation ☐ Perform baseline assessment of the patient including pulse, BP, weight, height etc ☐ Assess the physical, social, and psychological needs of the patient. ☐ Support management of patients with advanced HIV disease under the guidance of SMO/ MO ☐ Provide need-based nursing care and support to the patients ☐ Role of nurses at the ART centre in HIV-TB coordination: a. Focal point for all HIV-TB related activities b. Screening all the 4S +ve cases referred by the care coordinator for TB using 4 symptoms complex screening tool c. Record the TB symptom of the patient using the detailed stamp in the patient Green Book. d. Ensure referral of presumptive TB patients to CBNAAT/other appropriate diagnosis e. Fill TB referral form, facilitation TB referral and updating TB results status f. The lab form to be stamped by the nurse with the ART centre stamp to facilitate fast tracking of the patient for TB testing g. Maintaining and updating HIV-TB line list and TB register h. Coordinate with medical officer for initiation of TB treatment in PLHIV with TB co-infection. Provide counselling to PLHIV about TB treatment and ensure treatment completion. i. Prepare, update and maintain TB Treatment Card, HIV-TB register j. Attend the monthly NTEP meeting along with the completed line list for the month to be shared with the concerned STS k. Maintain the TB/HIV register at the ART centre ensuring timeliness, accuracy and completeness l. Coordinate with data manager for preparation of TB/HIV section of MPR m. Coordinate regularly with the HIV-TB coordinator / STS/STLS to ensure effective coordination between ART and NTEP for smooth functioning and uninterrupted service delivery. n. Share the details of all patients initiated on ATT at the ART centre / transfer of HIV-TB patients to another ART centre, with the HIV-TB coordinator daily. o. Ensure that all PLHIV receive TPT. Coordinate with other staff to ensure documentation of updated information in white card for PLHIV initiated on TPT with outcomes on completion of TPT. ☐ Focal point for infection control practices at ART centre: a. Reinforce hand hygiene practices b. Reinforce cough hygiene in PLHIV with respiratory symptoms, including use of face covers /masks c. Ensure implementation of universal safety precautions and proper waste disposal at the centre d. Availability of PEP in emergency, labor room, ICU and other critical areas and maintenance of its records. e. Ensure implementation of IPC/AIC practices ☐ Focal point for all issues related to pregnant positive women and HIV exposed child and early Infant Diagnosis (EID) in the absence of counsellor ☐ Coordinating and tracking the referrals made within the hospital by establishing linkages with various departments and in-patient wards ☐ Streamlining and guiding patients at the ART centre and helping in the efficient and orderly functioning of the centre ☐ Dispensing of ARV drugs in the absence of pharmacist as and when required Counselling of patients as and when required ☐ Collection of blood samples for CD4 testing and arrange/perform its transportation to the linked lab during the absence of Lab technician as and when required ☐ Provide reports to the doctor and other members of the ART centre multidisciplinary team ☐ Updation of reports as per NACO guidelines ☐ Any other duty assigned by ART Centre In-charge